

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
October 11th, 2021

Directors present: Kay Chambers, Peter Vince, Amanda Hockema, Roy Kinion

Directors absent: Rachael Wallace

Staff present: Paul Steenkolk, Nyles Toguchi

Visitors present:

1. **Call to Order:** The meeting was called to order at approximately 6:05 by Roy Kinion. A quorum was established.

2. **CONSENT CALENDAR:**
 - A. It was moved and seconded (KChambers, PVince) that the Minutes from of the September 13th meeting be approved. Motion passed unanimously.

3. **UNFINISHED BUSINESS/INFORMATION**
 - A. Financial Report – The balance sheet reviewed, \$964.78 is in the pool’s checking and \$1,038,738.41 is in the pool’s LGIP. Personnel Services has uses 27.5% of what was budgeted and Material Services has use 21.2% of what was budgeted. Both are trending under their projections. The September Reconciliation Detail report was presented showing all expenditure and deposits for the month of September.
 - B. Employee Handbook – The Board reviewed the Greater Toledo Pool’s Leave of Absence policy revisions. The Person Leave of Absence and Disability Leave (Non-FMLA) were added this portion of the handbook for clarity. A resolution establishing the approval of the new District Employee Handbook was presented to the Board. It was move and seconded (PVince/AHockema) to adopt Resolution 2021-04. The motion passed unanimously.
 - C. Capital Project – Nyles shared some pool cost estimates for WMS Aquatics to install a new pool and pour a slab. WMS will be providing a list of local pools that we can inspect. Dynadome, Sprung and Creative Tent were all discussed as possible options. Site visits will to inspect pool and enclosure options was suggested by the Board.

4. **REPORTS AND COMMENTS**

District Manager –

 - A. Pool Equipment Updates – A sewer meter is still being researched. The pool used 35,000 gallons last month. A sewer meter should pay for itself in a matter of months. The pool pump stopped working last week and the backup pump needed to be installed. The pool was down for two days. The broken pump is in the process of being rebuilt. It was suggested that during a pool closure that the Board be notified directly.
 - B. Programming Update – Nyles has implemented noon lessons on Mondays and Wednesdays and evening lessons (4-6pm) on Tuesdays and Thursdays. There will be a Pumpkin Plunge on Saturday the 16 at 1pm at the pool. Pumpkins will be dropped in the pool and patron will

retrieve the pumpkins for a prize. Addition rec swim time will be added to Sunday afternoons. Newport swim club will be renting the pool starting Monday October 18th. They will be occupying the pool from 6-8 p.m. Monday thru Friday for 3 weeks.

5. **Visitors Comments** – None
6. **Board Comments** – Peter and Kay requested a Sunday rec swim from 1p-4p.
7. **Adjourn:** The Board recessed into Executive Session at 7:12 p.m.
8. **Directors present:** Kay Chambers, Roy Kinion, Peter Vince and Rachael Wallace
Directors absent: Rachael Wallace

Staff present: Paul Steenkolk

Visitors present: None

Roy Kinion called the Executive Session to order at 7:15 p.m. under the provisions of ORS 192.660(2)(a).

No decisions were made in Executive Session.

Respectfully submitted,
Paul Steenkolk, District Manager