

**Greater Toledo Pool Recreation District**  
**Board of Directors**  
**Meeting Minutes**  
**November 22, 2021**

**Directors present:** Kay Chambers, Rachael Wallace, Peter Vince, Amanda Hockema

**Directors absent:** Roy Kinion

**Staff present:** Paul Steenkolk

**Visitors present:** Signe Grimstad

1. **Call to Order:** The meeting was called to order at approximately 6:07 by Peter Vince. A quorum was established.
  
2. **CONSENT CALENDAR:**
  - A. It was moved and seconded (RWallace, KChambers) that the Minutes from of the October 25<sup>th</sup> meeting be approved. Motion passed unanimously.
  
3. **UNFINISHED BUSINESS/INFORMATION**
  - A. Audit – Signe from Grimstad and Associates presented to the Board the audit their organization conducted on the 2020-2021 fiscal year. There were no over expenditures and the equity on all the funds of the District were fine. When covering the internal controls section of the audit, it was suggested that for the protection of management and the protection of the Board, that the Board become more involved in monitoring the bookkeeping/cash handling process. It was discussed that Peter and Paul would meet occasionally to review deposits, the reconciliation of accounts and other accounting practices. Whichever Board member reviews the process, an initial is recommended on the item checked. Additional discuss at the next Board meeting was suggested.
  - B. Financial Report - The Personnel Services and Material Services budget are currently at 33.9% and 28.2% respectively for the year. The Balance sheet was reviewed, total assets (checking and LGIP) totals \$1,318,243.62. The reconciliation statement for the LGIP was reviewed as well. At the end of October, the LGIP balance was \$1,009,166.10. Interest earned was \$427.84 and the interest rate is at .49%.
  
4. **REPORTS AND COMMENTS**

**District Manager**

  - A. Turkey Shoot – The 1<sup>st</sup> annual Turkey Shoot event was held last Saturday. It was a successful event with 22 kids participating. 4 turkeys, 7 pumpkin pies, and other food items were distributed to participants as prizes.
  - B. Equipment Update – Still waiting on parts for the pool pump. Still waiting on plumber to provide an estimate on the installation of a sewer meter. One of the sconces on the west side of the building was installed incorrectly and is no longer working. Efforts are being made to get that replaced.
  - C. There is a capital improvement meeting scheduled for Thursday December 2<sup>nd</sup> at the Toledo Library.

5. **Visitors Comments** - None

6. **Board Comments** –

- They would like pictures and a writeup in the paper and Facebook talking about the Turkey Shoot event that took place this weekend.
- The Board would like rec swim on non-school days to start at 1pm.
- Principal Cedar to be contacted to discuss the addition of an afternoon elective class held at the pool.
- Family swim passes to be issued to the schools for families to use during Christmas break.
- The events being held have been successful. Let's try and have event every month.

7. **Adjourn:** Peter Vince adjourned the meeting at 7:10 p.m.

Respectfully submitted,  
Paul Steenkolk, District Manager