

**Greater Toledo Pool Recreation District  
Board of Directors  
Meeting Minutes  
December 13, 2021**

**Directors Present:** Roy Kinion, Peter Vince, Rachael Wallace, Kay Chambers and Amanda Hockema (by video)

**Directors Absent:** None

**Staff Present:** Nyles Toguchi, Programs Manager

1. **Call to Order:** The meeting was called to order at 6:05pm by Roy Kinion. A quorum was established.
  
2. **Adjustments:** Agenda date corrected.  
Compensation adjustment for Nyles Toguchi added to Unfinished Business/Information "B".  
OSHA compliance letter regarding employees following mask wearing protocols added to Unfinished Business/Information "C".
  
3. **CONSENT CALENDAR:**
  - A. It was moved and seconded (R. Wallace, K. Chambers) that the Minutes from the November 22, 2021 meeting be approved. Motion passed unanimously.
  
4. **UNFINISHED BUSINESS/INFORMATION**
  - A. Financial Report: A copy of the budget was provided for the Board to review, dated July 1, 2021 – December 9, 2021.
  - B. Compensation for Nyles Toguchi: The Board asked and N. Toguchi agreed to cover for the Greater Toledo Pool Recreation District Director as needed. It was moved by R. Wallace to increase N. Toguchi's per hour rate to \$30.00, up to 40 hours a week with paid time and one half for hours worked in excess of 40 hours, beginning December 1, 2021 through January 10, 2022. The Board will review N. Toguchi's compensation at that time. P. Vince seconded the motion. Motion passed unanimously.
  - C. OSHA Complaint Filed: The OSHA complaint filed was in regard to employees not following mask wearing protocols (see attached). N. Toguchi responded by letter (see attached).
  
5. **REPORTS AND COMMENTS**

**Programs Manager/Board**

- N. Toguchi reported that there will be free admission to Winter Break (December 20-31), recreation swims as well as free admission to a Special New Year's Lap Swim on January 2, 2022 (see attached fliers). Informational fliers about the free Winter Break recreation swims will be delivered to Toledo Elementary, Siletz Charter and Eddyville Charter Schools tomorrow.
- N. Toguchi provided informational fliers about the Aqua Fit classes being offered and the current swim lesson schedule (see attached).
- Swim lessons for students in grades K-2 at the Toledo Elementary will begin April 28, 2022, with 3 rounds of 2 week lessons. R. Wallace asked N. Toguchi to check with the library about the use of their meeting room to give students a holding place as they have done in the past. R. Wallace also mentioned that, in the past, the library provided an employee who offered a story time for students as they waited for their swim lesson rotation.
- N. Toguchi reported that the Recreation District's Facebook views have increased since last June, from approximately 200 views monthly, to nearly 200 views per week to date.
- N. Toguchi also reported that, at times, the pool makes a profit when certain events are held at the pool. He asked for and received permission to use those proceeds to offset the cost of summer swim lessons for swimmers in our district.

**6. Visitors Comments – None**

**7. Board/Friends of the Pool Comment**

- K. Chambers asked what progress had been made regarding working with the Jr/Sr High School to schedule swim lessons for junior high students. N. Toguchi reported that he had a call in to the principal, Richard Cedar, but had not gotten a call back. R. Wallace said she would stop by Mr. Cedar's office and talk with him about swim lesson possibilities as she works at the school.
- K. Chambers asked what Special Event was taking place on Saturday, December 18, as posted on Facebook. N. Toguchi reported that the pool was being privately rented.

**8. Adjourn: Meeting adjourned to Executive Session by Roy Kinion at 7:06pm.**

Next regular meeting scheduled for January 10, 2022, 6:00pm, Toledo Library meeting room.

Executive meeting set for December 27, 2021, 6:00pm, Toledo Library meeting room.

Respectfully Submitted,  
Kay Chambers, Board Member

