

**Greater Toledo Pool Recreation District  
Board of Directors  
Meeting Minutes  
February 15, 2022**

**Directors Present:** Roy Kinion, Peter Vince, Rachael Wallace, Kay Chambers and Amanda Hockema

**Directors Absent:** None

**Staff Present:** Nyles Toguchi-Program Manager (Interim GTPRD Director, Toshio Toguchi-Lifeguard and Swim Teacher, Ryan Shimer-Front Desk Attendant, Barrett Gibson-Lifeguard, Erin Aydell-Water Exercise Class Teacher (by video)

**Visitors:** Deb Hite, Anne Stronko, Stan and MaryAnn Cook, Debbie Threlkeld and Major Raymond Erickson-King

**1. Call to Order:** The meeting was called to order at 6:05pm by Roy Kinion. A quorum was established.

**Adjustments:** 2. Executive Session cancelled  
4. A Rich Belloni – Yaquina View Elementary gym build information, postponed to Monday, February 21, 2022 work session, 10:00am Toledo Library meeting room  
5. A Update on Personnel Actions, postponed until information becomes available  
Budget Calendar added to **Unfinished Business/Information A.**

**2. CONSENT CALENDAR:**

**A.** It was moved and seconded (R. Wallace, P. Vince) that the Minutes from the January 10, 2022 meeting be approved. Motion passed unanimously.

**3. Discussion of Construction Methods of Replacement Natatorium**

**A.** Work session set for February 21, 2022, 10:00am, Toledo Library Meeting room – Rich Belloni will provide information about Yaquina View Gymnasium build and related school district builds at that time.

**B.** P. Vince reported on a pool walk through with Kevin Lindsted, DSL Construction Manager Lincoln, County, Chris Walkup, GLAS Architects, Inc. Principal, Member from Eugene, Jim Chambers, Friends of the Pool and Nyles Toguchi, Pool Program Manager. They discussed a design and build insulated tilt-up concrete panel wall system that would be poured on site and lifted and put into place by a crane. C. Walkup felt the project would take between 10-12 months to complete. C. Walkup will work up a cost estimate and get back to us in a couple weeks.

P. Vince and N. Toguchi also reported that they are researching the pool tank replacement through Myrtha Pools. They install a pool tank with a stainless steel panel system with an inside liner. This system installs quickly. A cost estimate of 1.6 million dollars was given, which would include a 13 ft. tank, pool pump system, starting blocks, and 6 swim lanes with lane lines.

#### **4. UNFINISHED BUSINESS/INFORMATION**

**A.** P. Vince presented the Budget Calendar. There is a budget committee member vacancy at this time. (See attached.)

**B. Financial Report:** The District credit card issues regarding the Bank of the West subcontracting our credit card have been resolved. (See attached Financial Report dated July 1, 2021 – February 7, 2022)

**C. OSHA Report:** N. Toguchi presented the most current OSHA Occupational Safety and Health Consultation Reports available. He reported that all in all the pool facility met all but a couple of minor requirements. OSHA recommended that an Exit door be designated at the far west end of the pool. Board gave approval for N. Toguchi to proceed with the OSHA recommendation. (See attached reports.)

**D. Anne Stronko – Founder’s Plaque:** A. Stronko gave an update on her research for a plaque

displaying the prominent community members, businesses and clubs donating time, money and expertise in building our pool in the late 1940s and early 50s. She received an estimate from R-3 Engraving of Corvallis of \$1,700. The Board thanked her for her work on this and will include the cost estimate in the 2022-23 budget. (See attached draft.)

**5. PUBLIC COMMENT** (Moved so visitors could leave before the end of the meeting if they wished.)

Members of the public shared with the Board how much they appreciated Paul Steenkolk, GTPRD Director. They voiced how much they admired the job he has done, felt his support as community members and hoped he returned to the pool soon.

N. Toguchi commented that he and Paul worked together on building better pool programming and as a result our swim pool is providing more programs than ever before.

T. Toguchi stated his concerns regarding a lead employee assigning unnecessary duties to staff and directing him to handle chemicals without receiving proper training. He said that Paul was the glue that held it all together.

E. Aydell stated that that same lead employee had treated her inappropriately. She stated that Paul made the pool fun and created a safe work environment for the staff. Erin also stated that Paul was instrumental in making the morning exercise class a success and was always willing to help support the success of the class with equipment or whatever else might be needed.

**6. DISTRICT/PROGRAM MANAGER REPORTS AND COMMENTS**

**A. Staffing Pay:** N. Toguchi presented a draft spreadsheet regarding staffing pay and increment wage earning opportunities for all staff. His proposal included quarterly staff evaluations. The Board was in support of the wage increase proposal and quarterly evaluations and asked for more details and firmer numbers of the cost so it can be included in the 2022-23 budget. (See attached.)

**B. Elementary Swim Lessons Set:** April 25-29, May 2-6, May 9-13, May 16-20

**C. Planning for Summer Swim Lessons:** Instructors and volunteers are in place, full summer

schedule being set.

D. Summer Pool Schedule: Possible morning and evening swim lessons and evening water exercise class.

E. Lifeguard Class: March 21-25, 10:00am-4:00pm, pool will remain open for recreational swim daily.

F. Fire Department/EMS/GTPRD Lifeguard training: Training set for February 26, 9:00am-12pm.

**7. BOARD/FRIENDS FO THE POOL COMMENT**

R. Wallace reported that she had spoken to Toledo Jr/Sr High Principal, Richard Cedar, about working junior high swim lessons into the school schedule this spring. Mr. Cedar supports the idea but thinks transportation could be an issue. N. Toguchi said that he too was willing to work out a swim lesson schedule for a group of junior high students. R. Wallace will speak with Mr. Cedar again regarding transportation and hopefully a schedule can be set for a two week session mid – late May 2022.

**8. Adjourn:** Meeting adjourned at 8:16pm.

**9. UPCOMING MEETINGS/WORK SESSIONS/EVENTS**

Work session set for February 21, 2022, 10:00am, library meeting room.  
Next regular meeting set for March 7, 2022, 6:00pm, library meeting room.

Respectably Submitted,  
Kay Chambers  
Board Member