

## Greater Toledo Pool Recreation District

### Minutes

Monday, May 1st, 2023, 6:00 pm

Toledo Library Meeting Room, 173 NW 7th Street, Toledo OR 97391

**Directors Present:** Roy Kinion, Peter Vincie, Rachael Wallace, and Kay Chambers

**Directors Absent:** Amanda Hockema

**Staff Present:** Courtney Orn, District Director and Loy Marthaller, Assistant Director

**Public Present:** Jim Chambers, Deb Hite, Braulio Escobar

#### 1) Call to Order:

The meeting was called to order at 6:01 pm by Board President Roy Kinion and a quorum was established.

No agenda adjustments required.

#### 2) Consent Calendar:

Minutes from April 3rd board meeting needed no correction.

R. Wallace moved to approve the minutes. P. Vincie 2nds.

Minutes unanimously approved.

#### 3) Unfinished Business/Information:

- a) Heater Update: Location of the new heater that was ordered is unknown at this time. PureWater Aquatics has been unresponsive. C. Orn to notify the board when heater is located and more information is discovered. Randy Sawyer reported to C. Orn that the heater is beyond repair and will not work on it further. Airrow reports that the gas lines look fine for the new heater installation. Jim Chambers asks about the warranty. C. Orn will look into this.
- b) C. Orn Audit Update - Signe Grimstad of Grimstad and Associates will call C. Orn once she returns from vacation in June to set up an appointment for next steps.
- c) Geo Report: R. Kinion will ask the state to reimburse GTP for the cost of the report.
- d) Intergovernmental Report: City Manager will reach out to C. Orn when they are ready to make a plan.
- e) Damaged Office Solution: The board approves the director to make a final decision on the office. The staff may either clean the mold or tear the office down.
- f) CPO Certifications: C. Orn to test for her certification on May 10th. L. Marthaller, R. Kimbell, and T. Doyle all have their CPO certifications.
- g) Board approves the letter written by C. Orn. She will send out the Letter to the Governor.
- h) Board reviewed financial report provided.

#### **4) New Business:**

- a) Director's Report: C. Orn notified the board of L. Marthaller's Lifeguard Instruction certification class on May 18th. T. Doyle will begin her land aerobics classes at the beginning of May on Mondays, Wednesdays, and Fridays. The rest of the staff has been working on water safety courses and various trainings sent from SDAO. C.Orn reported on NOAA coming to the pool to calibrate their instruments. Board approves C.Orn's travel to attend the SDAO risk management training. C .Orn will create a key inventory.
- b) Budget Calendar: C. Orn to develop.
- c) N. Toguchi Consultant Contract: The board decided not to renew the contract with N. Toguchi.
- d) Project Manager - C. Orn will build a job description on indeed for board members to approve.
- e) R. Wallace stepped down as treasurer. P. Vincie moved for Kay Chambers to become the new treasurer. R. Kinion 2nd the motion. Motion passed unanimously.

#### **5) Public Comment:**

Public comment is limited to three (3) minutes per visitor, excluding comments from the board.

Deb Hite reports that she has been attending exercise classes. She reports that the mats are working well, and she is planning to attend more, though it is very warm. Temperature will be turned down until the heater is fixed.

#### **6) ADJOURN: Meeting adjourned at 7:13 pm.**

**7) Upcoming meeting to take place on June 5th, 2023 at 6:00 pm in the meeting room of the Toledo Public Library.**

**Submitted by Courtney Orn, District Director**