

Greater Toledo Pool Recreation District
Board of Directors
Board Meeting Minutes
October 2nd, 2023, 6:00 PM
Toledo Public Library Meeting Room, Toledo, OR. 97391

Directors Present: Roy Kinion, Peter Vince, Rachael Wallace, and Kay Chambers

Directors Absent: Amanda Hockema

Staff Present: Courtney Orn, District Director; Loy Marthaller, Assistant Director

Community Members Present: Tiger Doyle, Deb Hite, and Jim Chambers

1. **Call to Order:** The meeting was called to order at 6:03pm by R. Kinion
A quorum was established.
Adjustments to the Agenda: C. Orn added discussion about Lincoln County School District MOU.

2. **Consent Calendar**

R. Wallace moved to approve the minutes from the 9/11/2023 Board Meeting pending spelling edits, P. Vince 2nd the motion. Motion unanimously approved.

Tiger Doyle presented her proposed budget for the swim team. T. Doyle to revise numbers following discussion and submit revisions to the Board at the next meeting.

3. **Unfinished Business:**

- a. **Audit update:** No new information.
- b. **Financial Monthly statement/year end statement:** P. Vince thanked K. Chambers and C. Orn for working to organize the finances.
 - i. Monthly expenditures
 - ii. Fund balance report
 - iii. VISA report- C. Orn will look into accessing this account again.
- c. **Opening Day Plans:** We will hold off on opening day until we are sure we can be consistent with scheduling.
- d. **ORPA, Health Dept., OSHA Inspections:** ORPA sent Joe Andrews to do an inspection. He gave a solid run down on potential upcoming issues to pay attention to. C. Orn will submit requests to the Health Department and OSHA for inspections to ensure the facility is in proper working order.
- e. **Pool/Recreation Center:**
 - i. **RFP:** R. Wallace explains what an MOU is with the City. This will be addressed in a future meeting.
 - ii. **MOU for partnership going into the process:** The city will generate the MOU. There is a meeting set for October 9th with Pete Gintner to discuss legal elements. The City is good with the construction on the pool coming first as the pool's money needs to start moving.

J. Chambers explains that “design-build” just means that someone comes in, they consider our needs, and they design and build it.

There is a lengthy discussion about the prospect of the pool hiring our own project manager for the upcoming construction. R. Wallace hesitates, as the City is aligned with the pool’s needs.

- f. **Loy Benefit Proposal:** C. Orn generated the amount it would cost to cover 100% of L. Marthaller’s benefits. Board approves of this change.
- g. **Newsletter:** C. Orn to submit first draft to the Board at the October 16th meeting.

4. New Business:

- a. **Swim Lessons Update:** C. Orn to reach back out to the principal of Toledo Elementary, Janna Lambert. J. Lambert to email C.Orn with details for past lessons in order to set up a good schedule.
- b. **MOU with Lincoln County School District:** C. Orn waiting on information from LCSD in order to draw up an MOU for the Board to approve.

5. Director’s Report

- ◆ C. Orn will prepare and show the Board her set schedule on November 16th.
- ◆ C. Orn updated the Board on the installation of the grates by Peter Lohony and Ron Manning. She let the Board know that P. Lohony would like to use the removal of the diving board as a learning opportunity for his class.
- ◆ C. Orn asks for approval to sign up for more Red Cross classes in order to become certified in instructing others in CPR/AED. This way she would be able to certify non-lifeguard staff so they are better able to help in an emergency.

6. Reports and Comments

None

7. Reminders for upcoming meetings:

Special workshop: October 16th at 6:00 pm to consider the MOU with the City.

Board Meeting: November 6th, 2023

ADJOURN: Meeting adjourned by R. Kinion at 8:45 pm.

Courtney Orn
GTPRD Director