

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
March 20, 2018

Directors present: Jerry Pryor, Racheal Wallace, Peter Vince, Melinda Baxter.

Directors absent: Roy Kinion

Staff present: Paul Steenkolk, District Manager

Visitors present: Melany Burchett, Jim Chambers.

1. **Call to Order:** The meeting was called to order at approximately 6:00 p.m. by PVince. A quorum was established.

Adjustments to the Agenda:

- A. E. After School Swim Program
- B. F. Time Line for Architect

2. **Consent Calendar:**

A. It was moved and seconded (MBaxter/RWallace) that the Minutes of March 6, 2018 meeting be approved. Motion passed unanimously.

3. **UNFINISHED BUSINESS/INFORMATION**

A. Financial Report PSteenkolk presented information on the GTPRD bank balance which is currently at \$408,373.08 as of 3/19/18. Current problem with ADP not syncing properly with my Quick Books. PSteenkolk to bring a ledger of income and expenditures to all future meetings.

B. Adoption of Pool Policies Pool Policies were mailed out to the board for review. It was move and seconded (RWallace/JPryor) to adopt pool policies pending MBaxter edits. Resolution to adopt polices was read by MBaxter and signed by PVince/PSteenkolk.

4. **REPORTS AND COMMENTS**

District Manager

- A. Review of Budget Calendar – No budget calendar present.
- B. Budget Committee – Budget committee notices was agreed upon barring two additions. Dead line for budget committee applicates is April 2, 2018. Possible interviews to be held during board meeting on April 3, 2018.
- C. Payroll – ADP will be providing our payroll service.
- D. Pool Repairs/Maintenance – American Leak Detection presented a quote of \$2375.00 to test for leaks in the pool. Emerald Pool submitted a quote of \$50,000 - \$75,000 to resurface the pool with Hydrazzo. Pryor/Manning to perform dye testing of the pool 2-3 times before our pool shut down in September. Repairs of potential problem areas will be addressed by professional or pool staff.

- E. After School Program – Was received well by students and staff. 4-6 graders will be participating in the swim program from 4-4:30 on Mondays and 1-3 graders will be participating in the swim program from 4-4:30 on Fridays. Program is being capped at 15 students.
- F. Architect – Both architects were discussed. An architect will be selected at the next board meeting.

Public Comments none

- 6. **Adjourn:** The meeting was adjourned at 7:57 p.m. by PVince.

Paul Steenkolk, District Manager
Recording Secretary