

**Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
April 3, 2018**

Directors Present: Roy Kinion, Jerry Pryor, Racheal Wallace, Peter Vince, Melinda Baxter

Directors Absent:

Staff Present: Paul Steenkolk, District Manager

Visitors Present: Amanda Hockema, Melany Burchett, Kevin Cook, Polly Chavarria, Jim Chambers

1. CALL TO ORDER: Meeting was called to order at approximately 6:05 p.m. by RKinion. A quorum was established.

Adjustments to the Agenda:

- A. E. Group Processing
- B. C. Insurance up date

2. CONSENT CALENDAR

A. It was move and seconded (JPryor/PVince) that the Minutes of March 20, 2018 meeting be approved with a date correction of the Minutes from March 6, 2018 to March 20, 2018. Motion passed unanimously.

3. UNFINISHED BUSINESS/INFORMATION

A. Financial Report PSteenkolk presented information on the GTPRD bank balance which is currently at \$405,519.91 as of 4/3/18. Payroll processing with ADP went fine and is synced with my quick books program. Account will be reconciled upon receiving a bank statement. Will present pool usage data at next meeting.

B. Architect Discussion The board agreed unanimously on selecting Robertson Sherwood Architects to provide our pool design. It was moved and seconded (RWallace/PVince) that PSteenkolk be authorized to contact Sherwood to negotiate a contract for Board approval. Motion passed unanimously.

C. Budget Committee 5 budget committee members were agreed upon: Polly Chavarria(3), Jim Chambers(2), Amanda Hockema(3), Jim Harper(2) and Joseph Danna(1). A resolution to adopt budget committee members was read by MBaxter. It was moved and seconded (RWallace/MBaxter) that the Greater Toledo Pool Recreation District (GTPRD) Board of Directors adopt a resolution making appointments to the GTPRD budget committee (Resolution No. 2018-5). The Resolution was adopted by unanimous vote.

D. Goals for the board Goals will be established for the board during a work session.

E. Group Processing Discussion for board to stay on task and limit side conversations.

5. REPORTS AND COMMENTS

District Manager

A. Review of Budget Calendar – Adjustments were made to the budget calendar. 1st budget committee meeting will be held May 17th. A subsequent meeting if necessary will be held on May 22nd. A public hearing notice will be posted on the on May 23rd. The date of the public hearing is TBD.

B. After-School Program – First day of the program was a success.

C. Insurance Update – Reviewed the pool’s liability, property and workers compensation insurance coverage. Property coverage needs to be extended to the 3 outbuildings below the pool. Value needs to be determined so coverage can be adjusted. No increased cost for this coverage.

6. Public Comment None.

7. Adjourn: The meeting was adjourned at 7:15 p.m. by RKinion

UPCOMING MEETINGS/WORK SESSIONS/EVENTS

April 17, 2018	Regular Board Meeting, Toledo Library, 6:00 p.m.
May 1, 2018	Regular Board Meeting, Toledo Library, 6:00 p.m.
May 15, 2018	Regular Board Meeting, Toledo Library, 6:00 p.m.
May 17, 2018	Budget Committee Meeting, Toledo Library, 6:00 p.m.

Paul Steenkolk, District Manager
Recording Secretary