

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
November 19, 2019

Directors present: Melinda Baxter, Kay Chambers, Rachael Wallace, Peter Vince, Roy Kinion

Directors absent:

Staff present: Paul Steenkolk

Visitors present: Jim Chambers

1. **Call to Order:** The meeting was called to order at approximately 6:05 by Roy Kinion. A quorum was established.

2. **CONSENT CALENDAR:**
 - A. It was moved and seconded (RWallace, MBaxter) that the Minutes of the November 5 meeting be approved. Motion passed unanimously.
 - B. It was moved (RWallace) to approve by resolution, The Prevention of Workplace Discrimination, Harassment and Retaliation Policy (Resolution 2019-3). Motion passed unanimously.

3. **UNFINISHED BUSINESS/INFORMATION**
 - A. Financial Report A Profit & Loss Report was presented to the Board outlining pool revenue, pool expenses and payroll expenses for the fiscal year. A Balance Sheet was also presented showing checking/savings account balance (\$32,567.99) and the LGIP balance (\$653,398.33).
 - B. Pool Stairs Options for new pool stairs was presented to the Board. The Siletz Tribal Charitable Contribution Fund awarded the Greater Toledo Pool \$3,500.00 for new stairs to enter and exit the pool. The replacement stairs will cost between \$5,000.00 and \$6,200.00. Depending on the style and manufacture we choose.
 - C. Employee Retirement Research was done on providing a retirement option for employees. OregonSaves is a government offered retirement plan this is designed to combined some of the best features of employer plans and IRAs. The cost for participation is a 1% of employee's assets per year. There is not cost to the employer. The Greater Toledo Pool will be implementing this retirement option for its staff.

4. **REPORTS AND COMMENTS**

District Manager

 - A. Pool Report –
 - Lifeguarding class completed this last weekend. 7 lifeguards completed the class. Their locations ranged from Lincoln City, Yachats, Corvallis, Newport and Toledo. It was a very successful class. Also, 6 of our current lifeguards were able to get recertified, which is good for 2 years.

- Turkey Bingo is this Friday. The pool donated a birthday party basket and two gift certificates to be raffled off.
- New pool schedule was released on Monday. Changes to the schedule include: Toledo Swim Team will be in the pool from 3:30-5:15 and extended hours for both lap and rec swim on the weekend.
- B. Fund Raising Meeting- A fundraising meeting will be held Monday December 2nd at 2:00 in the conference room at the Toledo Library. We will be discussing the pools strategic plan and the fundraising brochure the Billie Jo has assembled.

5. **Visitors Comments** – Jim discussed the importance of attending local/regional conferences to bounce ideas and problems off of other managers. He also discussed the Lincoln City Aquatic Center structure and design.

6. **Board Comments** – None

7. **Adjourn:** The meeting was adjourned at 7:10 by Roy Kinion.

Respectfully submitted,
Paul Steenkolk, District Manager