

**Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
November 5, 2019**

Directors present: Melinda Baxter, Kay Chambers, Rachael Wallace, Peter Vince, Roy Kinion

Directors absent:

Staff present: Paul Steenkolk, District Manager

Visitors present:

1. Call to Order: The meeting was called to order at approximately 6:09 by Roy Kinion. A quorum was established.

Adjustments to the Agenda: The topic "Retirement" was added under Reports and Comments

2. CONSENT CALENDAR:

A. It was moved and seconded (MBaxter, RWallace) that the Minutes of the October 1 meeting be approved. Motion passed unanimously.

3. UNFINISHED BUSINESS/INFORMATION

A. Financial Report A year-to-date budget was presented to the Board outlining budgeted expenses for the year, actual expenses for the year and the percentage of the budget that has been spent. A LGIP Reconciliation Detail report was presented showing a \$45,000 withdrawal for repairs and payroll, \$1116.65 of interest earned for the month of October and a balance of \$533,398.33.

B. Bank Checks There was a recap of the check fraud that took place in late September. No money was stolen and a new checking account has been created. It appears that one of the automated checks cut by Web Direct (Bank of the West online bill pay) was compromised which was the reason for this issue.

C. STCCF Grant The Siletz Tribal Charitable Contribution Fund has awarded the Greater Toledo Pool a grant of \$3,500.00 to be used to replace the adaptive pool stairs to increase the safety of the pool's accessibility. Thank you, Siletz Tribe!!

4. REPORTS AND COMMENTS

District Manager

A. Pool Report – Lifeguarding class will be held this weekend and next weekend at the pool. There are 9 potential lifeguards signed up for the class. The current guards will be getting recertified on November 11th.

B. Turkey Bingo – Turkey Bingo will be held Friday the 22nd. The pool will have a presence at this year's event. We will have gift certificates and a basket available to auction off during the silent auction.

C. Pool Schedule- The pool schedule that begins November 18th was presented to the Board. This schedule will run through December 21st. There will be a special 2-week schedule issued for Christmas Break and then the normal fall schedule will resume.

- D. Movie Night- The pool will be holding a movie night on Saturday December 21st. The movie will be Charlie Brown's Christmas and the movie start time is TBD. Admittance for the movie will be a nonperishable food item.
- E. Retirement – It was suggested that a retirement option be made available to current staff. A presentation by a financial advisor will be set up for all staff that are interested.

5. **Visitors Comments** – None

6. **Board Comments** – It was suggested that weekend recreational swim hours be extended.

7. **Adjourn:** The meeting was adjourned at 7:15 by Roy Kinion.

Respectfully submitted,
Paul Steenkolk, District Manager