

**Greater Toledo Pool Recreation District**  
**Board of Directors**  
**Meeting Minutes**  
**January 7, 2020**

**Directors present:** Melinda Baxter, Kay Chambers, Peter Vince, Roy Kinion, Rachael Wallace

**Directors absent:**

**Staff present:** Paul Steenkolk

**Visitors present:** Ann Stronko, Melany Burchett, Amy Rodda

1. **Call to Order:** The meeting was called to order at approximately 6:00 by Roy Kinion. A quorum was established.
2. **CONSENT CALENDAR:**
  - A. It was moved and seconded (MBaxter, PVince) that the Minutes of the December 17 meeting be approved. Motion passed unanimously.
3. **UNFINISHED BUSINESS/INFORMATION**
  - A. Financial Report A Balance Sheet was presented showing checking account and LGIP balances. There were categorical changes made to how the budget per request from the accountant. Funds were separated out to mirror the budget that was approved by the Budget Committee. Personnel Services is currently at 46% of what was budgeted for the fiscal year, 12% ahead of projections. Material Services is at 45% of what was budgeted for the year, 5% ahead of projections. I was suggested that “compensated absence” be a budgeted line item in the pool’s next budget.
  - B. PTO Policy A PTO policy was introduced for review by the Board. This PTO policy will eventually replace the District’s current Vacation/Sick Leave policy. The Board suggested a breakdown of accumulated PTO hours by employee over the course of the year for them to review. The decision was tabled until next meeting.
  - C. Event Calendar The event calendar for the year was reviewed. There is plans to have a Toledo Swim Team to begin once the Toledo High School Swim Team has ended. Nyles Toguchi has expressed interest in coaching the team. We are currently in the process working out the details. Further discussions regarding the Event Calendar and goals have been tabled for a future date.
  - D. Property Insurance Property insurance proposal was reviewed by the Board. Coverage is to remain the same with an 11% reduction in cost.
4. **REPORTS AND COMMENTS**

**District Manager**

  - A. The discussion of covering 100% of the employees that qualify for health insurance was tabled for next meeting. The Board would like to see the cost comparisons between the 2 scenarios.
5. **Visitors Comments** – Amy Rodda, a new lifeguard for the pool, was invited to meet the Board. Amy is excited to be part of the team and is looking forward to start an infant water survival class.

Ann Stronko and the Board discussed the possibility of introducing a plaque to the pool recognizing the founding date of the pool and a list of names that made it possible. She also discussed class and programming options for the pool to consider.

**6. Board Comments – None**

**7. Adjourn:** The meeting was adjourned at 7:25 by Roy Kinion.

Respectfully submitted,  
Paul Steenkolk, District Manager