

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
October 5, 2020

Directors present: Melinda Baxter, Kay Chambers, Rachael Wallace, Peter Vince, Roy Kinion

Directors absent:

Staff present: Paul Steenkolk

Visitors present: Melany Burchett

1. **Call to Order:** The meeting was called to order at approximately 6:10 by Roy Kinion. A quorum was established.
2. **CONSENT CALENDAR:**
 - A. It was moved and seconded (RWallace, KChambers) that the Minutes of the September 7 meeting be approved. Motion passed unanimously.
3. **UNFINISHED BUSINESS/INFORMATION**
 - A. Financial Report - The Balance Sheet was reviewed. There is \$4,836.27 in the pool's checking account and the LGIP has a balance of \$830,645.92. Year to date, \$80,290.44 has been reimbursed to the pool for the Covid-19 Relief Fund. LGIP interest (\$1,534.10), pool revenue (\$10.00) and the tax levy (\$7,939.67) brings the total pool revenue for the fiscal year to \$89,774.21. For the year, Personnel Service expenses is 16% below budget and Materials and Services is 3% below budget.
 - B. Pool Projects - The new inlets have been installed and appear to be working fine. There is still a noticeable water loss in the pool. I Saturday October 3rd, two divers entered the pool to perform dye testing to see if the leak could be located. A couple minor leaks were detected, but nothing of great significance. Additional testing will be performed and the Board has agreed that the entire pool needs to be painted. In order for paint to be ordered the District's credit card limit will need to be increased. The Board agreed that a limit increase to \$10,000 would be sufficient. Peter and I will meet at the bank tomorrow to sign the necessary paperwork.
 - C. Reopening - Reservation and social distancing guidelines were reviewed. Reservation software was purchased and has been added to the pool's website. A pool screening log for patrons and employees was also reviewed. This will aid management in contract tracing if necessary. Covid-19 policies and procedures still need to be created.
 - D. Pool Status Communication – Additional edit were made. Mailing of the brochure is delayed until a more accurate opening date can be established. Some of the edits included, phone number, website, log, lightening of photo, and reservation information.
 - E. Changing of Bank Services – The Bank move away from Web Direct online bill pay to Treasury Now in August. Checks to vendors have been being mailed out to vendors without signatures, account numbers or anything that identifies the pool. The problem is being resolved by corporate and the District will not be changing banks.

4. REPORTS AND COMMENTS

District Manager –

- The audit/review has been completed. The final paperwork was forwarded to the Board for the review. Two documents needed to be signed before it can be submitted to the State. Rachael signed the net position/statement of assets letter and Peter signed the draft report.
- The Lincoln County Community and Economic Development Fund was discussed. This allows for small capital projects to be performed that do not exceed \$15,000. The installation of ADA doors for the front of the building was agreed upon as the capital project. The deadline for the grant is October 29th, 2020. Material and labor cost will be collected for this project to see if it meets the scope of the grant.
- The Christmas Tree Bill is fast approaching and Dan Bates, the Principal with Thorn Run Partners, will be contacted to discuss options on how the District and move forward in securing funds. The Board has agreed to not hire a lobbyist to secure these fund and Dan my a have options on how to proceed with minimal cost.
- The percentage of the PIP money that has been promised to the Pool District, the Port of Toledo and the City of Toledo may be changing. The Judy with the City of Toledo will be contacted to discuss the possible restructuring of these funds and if all parties involved will be getting an equal share.

5. Visitors Comments – None

6. Board Comments – None

7. Adjourn: Meeting adjourned at 7:49 p.m.

Respectfully submitted,
Paul Steenkolk, District Manager