

**Greater Toledo Pool Recreation District**  
**Board of Directors**  
**Meeting Minutes**  
**November 16, 2020**

**Directors present:** Melinda Baxter, Rachael Wallace, Peter Vince

**Directors absent:** Kay Chambers, Roy Kinion

**Staff present:** Paul Steenkolk

**Visitors present:** Melany Burchett

1. **Call to Order:** The meeting was called to order at approximately 6:05 by Peter Vince. A quorum was established.
2. **CONSENT CALENDAR:**
  - A. It was moved and seconded (MBaxter, RWallace) that the Minutes of the October 2 meeting be approved. Motion passed unanimously.
3. **UNFINISHED BUSINESS/INFORMATION**
  - A. Financial Report – Material Services for the year is sitting at \$61,939.00, 39% of what was budgeted for the year. \$36,100 or 58% of those expenses were Repair & Maintenance. The budget is front heavy for this fiscal year because of the construction projects that were planned. An additional \$12,000 from the Covid-19 relief fund will be received and deposited later this week. The P&L and Balance sheet were virtually unchanged from the last meeting.
  - B. Opening Plan The Governor has implemented a two-week closure for pools starting Wednesday the 18<sup>th</sup>. The pool was planning on have a class on the 23<sup>rd</sup> of this month. OSHA will be notified if to see if a class can be held during the closure due to lifeguards being classified as first responders. If this is unsuccessful, the practical portion of the blended class will be scheduled to begin December 3<sup>rd</sup>.
4. **REPORTS AND COMMENTS**

**District Manager –**

  - Plumber has been contacted to replace the flanges in the pumproom. Air is still getting sucked into the pump and is causing problems for the boiler. Waiting on his availability.
  - Roof is still leaking. Roofer has been contacted to repair. Waiting on his availability.
5. **Visitors Comments** – Melanie mentioned that the impeller on the pump may need to be replaced. The air that is being pulled into the pump needs to be resolved before this is addressed.
6. **Board Comments** – None
7. **Adjourn:** Meeting adjourned at 6:30 p.m.  
Respectfully submitted,  
Paul Steenkolk, District Manager