

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
December 7, 2020

Directors present: Melinda Baxter, Rachael Wallace, Peter Vince, Kay Chambers, Roy Kinion

Directors absent:

Staff present: Paul Steenkolk

Visitors present: Melany Burchett

1. **Call to Order:** The meeting was called to order at approximately 6:00 by Roy. A quorum was established.

Adjustments to the Agenda: Addition under Unfinished Business

- A. C. Paul's review

2. **CONSENT CALENDAR:**

- A. It was moved and seconded (PVince/MBaxter) that the Minutes of the November 16 meeting be approved. Motion passed unanimously.

3. **UNFINISHED BUSINESS/INFORMATION**

- A. Financial Report – The Balance sheet was reviewed. The Balance sheet showed \$11,219.93 in the checking and \$1,197,641.51 in the LGIP. It was discussed that all LGIP transactions are being copied to both Peter Vince and Mindy Baxter. They have both chosen to keep this notification in place. The LGIP interest rate has dropped to .75%. Interest collected from the LGIP last month was \$519.12 and for the year is \$3,368.21. Covid-19 relief for the year is at \$103,281.47. There are two more reimbursement windows until the fund program is complete. It was discussed whether we want to spend the Covid-19 Relief Funds on a new HVAC system. It was suggested that a new HVAC system be researched. A couple of HVAC companies were contacted in the past few months. No quote was ever received. Paul to reach out to Jim Chambers to get another name for a HVAC company to replace the current unit. If the HVAC unit isn't replaced this year, it will be worked into the budget for next fiscal year.
- B. Pool Opening Requirements – Melany discussed the reopening process of the pool. She's working on a new Emergency Action Plan, scouring over the constantly changing policy handed down from OHA and OSHA to make sure the pool's in 100% compliance and organizing staff training on every possible scenario that could happen i.e., explosions, fire, active shooter, earthquakes, and tsunamis. Mindy commented that she feels the pool should open when it can be done in a safe manner and when we're in compliance with all the rules and regulations. The Board concurred. No open date was set.
- C. Paul's Review District Manager's job description will be emailed to the Board for their review. The review will happen during executive session before the end of the year.

4. REPORTS AND COMMENTS

District Manager –

- There will be a City Council meeting with Wayne Belmont to discuss the Intergovernmental Agreement between the County and the City of Toledo. Fund disbursement is outline on Attachment A. The Board asked for clarification on how the percentages were derived.
- The water loss reduction is still holding. The pool is averaging about 21 gallons/hour in lost water.
- New kickboards and swimming flags have been ordered.

5. Visitors Comments –

6. Board Comments – None

7. Adjourn: Meeting adjourned at 6:30 p.m.

Respectfully submitted,

Paul Steenkolk, District Manager