

**Greater Toledo Pool Recreation District**  
**Board of Directors**  
**Meeting Minutes**  
**March 23, 2020**

**Directors present:** Melinda Baxter, Kay Chambers, Roy Kinion, Rachael Wallace, Peter Vince

**Directors absent:**

**Staff present:** Paul Steenkolk

**Visitors present:** Melany Burchett

1. **Call to Order:** The meeting was called to order at approximately 5:57 by Roy Kinion. A quorum was established.
2. **CONSENT CALENDAR:**
  - A. It was moved and seconded (MWallace, PVince) that the Minutes of the March 3rd meeting be approved with changes of February to March in item 3b. Motion passed unanimously.
3. **UNFINISHED BUSINESS/INFORMATION**
  - A. Coronavirus Based on discussion from our last meeting, the Board had decided to pay staff for currently scheduled hours in the event of a shutdown. Paul will process payroll on the 1<sup>st</sup> of April with the scheduling calculations added. It was suggested that a special COVID-19 line item be added, to account for the dollars spent during the shutdown. These dollars might be eligible for reimbursement if tracked. The question was brought up regarding if this year's tax collection will be affected by COVID-19 with the amount of people currently out of work. Roy said that he would check with the county tax assessor to see if it will be affected. It was agreed that we would pay staff for lessons that have been currently scheduled, even if we have to double pay for rescheduled lessons.

The budget will be completed and will be mailed/emailed to all Board members and Budget Committee members. The Board needs to meeting regarding workshop items. Paul will divide the workshop items into small section so it will be easier to manage. We will discuss these items at our next meeting on Monday April 20<sup>th</sup>. The Board will follow the governor's recommendations regarding reopening the pool. Paul the change the reopening date to "to be determined". If the governor changes her closure recommendations, an earlier meeting then the one listed above will be scheduled to discuss reopening. Melany volunteered herself as the officer to establish, implement and enforce the social distancing policies that Governor Kate Brown outlined in section 10 of her executive order.

**4. REPORTS AND COMMENTS**

**District Manager**

OSHA was invited into the pool to do an inspection. There were a few minor items that pointed out. Loy will

5. **Visitors Comments** – None

6. **Board Comments** – None

7. **Adjourn:** The meeting was adjourned at 6:35 by Roy Kinion.

Respectfully submitted,

Paul Steenkolk, District Manager