

Greater Toledo Pool Recreation District
Board of Directors
Meeting Minutes
March 3, 2020

Directors present: Melinda Baxter, Kay Chambers, Roy Kinion, Rachael Wallace, Peter Vince

Directors absent:

Staff present: Paul Steenkolk

Visitors present:

1. **Call to Order:** The meeting was called to order at approximately 6:07 by Roy Kinion. A quorum was established.
Adjustments to the Agenda: E. Coronavirus – Precautions on a potential outbreak and the handling of staff.
2. **CONSENT CALENDAR:**
 - A. It was moved and seconded (MBaxter, PVince) that the Minutes of the February 18th meeting be approved. Motion passed unanimously.
3. **UNFINISHED BUSINESS/INFORMATION**
 - A. Financial Report A Balance Sheet was presented showing checking account and LGIP balances of the Contingency Fund, Pool Capital Reserve and the Stabilization Fund. The budget was reviewed comparing year-to-date expenditures with projected expenses. There are 3 months of payroll and 4 months of material expenses and both are under budget.
 - B. Lease Review Paul discussed with the Board the meeting that he had with City Council February 26th to review the terms of the lease. The City Council were all in agreement on the ten ten-year terms of the new lease. Additional conversations regarding the pool's water consumption and the ending of the pool's 200,000 gallon/month allowance ensued. There was concern expressed by council to continue to allow the pool to have free water to with the imminent water/sewer rate increase that is facing the residents of Toledo. Discussion and finalizing of the lease will happen Wednesday March 4th.
 - C. Siletz Incorporation The Greater Toledo Pool Recreation District was recently approached with the idea of managing the money for S.E.T. The Board would like Paul to have a discussion with Rod Cross (Mayor of Toledo) and Willie Worman (Mayor of Siletz) to explore the idea of incorporating Siletz into the Pool District so the District could manage S.E.T. funds. It was advised to contact Mike with the Newport recreation to discuss problems with managing kids that are out of district.
 - D. Strategic Planning Items that Paul would like to see addressed next year are: bathroom countertops, furniture for spectator area, lighting, new siding for area that need it, front entrance improvement, acknowledgement plaque, pool sign and interior paint. It was suggested these items be added to the strategy section of the strategic plan. It was discussed to have a free swim added to the Toledo Summer Festival Button. Goal 3 of the Strategic plan needs more attention and will be the main focus of our next meeting. Number for replacing the tank and natatorium needs to be researched by next meeting.

- E. Coronavirus There a good chance of an outbreak in the county/town. In the event of an outbreak, the pool will need to be shutdown and deep cleaned. In the event of a shutdown, employees will be paid their normal wage for the hours that were scheduled during the duration of the shutdown.

4. REPORTS AND COMMENTS

District Manager

- A. Timbers will be approached with the option of hosting 1st & 3rd Monday of the month for our meetings.
- B. Flyers have been made for the afterschool rec swim. The flyer was approved by the LCSD and will be distributed this Friday.
- C. Meeting with Nyles and Isabelle tomorrow regarding swim team. Hoping to get his going in the next couple weeks.
- D. Looking for someone to do kayaking lessons this spring. Tom Murphy with the Oregon Boating Foundation is unable to do it. An email to Joe Novello was sent last week asking for names of interested instructors.

5. Visitors Comments – None

6. Board Comments – None

7. Adjourn: The meeting was adjourned at 7:36 by Roy Kinion.

Respectfully submitted,
Paul Steenkolk, District Manager