

**Greater Toledo Pool Recreation District**  
**Board of Directors**  
**Meeting Minutes**  
**July 6, 2020**

**Directors present:** Melinda Baxter, Kay Chambers, Roy Kinion, Rachael Wallace, Peter Vince

**Directors absent:**

**Staff present:** Paul Steenkolk

**Visitors present:** David Ulbricht, Jim Chambers

1. **Call to Order:** The meeting was called to order at approximately 6:00 by Roy Kinion. A quorum was established.
  
2. **CONSENT CALENDAR:**
  - A. It was moved and seconded (MBaxter/PVince) that the Minutes of the June 15<sup>th</sup> meeting be approved. Motion passed unanimously.
  
3. **UNFINISHED BUSINESS/INFORMATION**
  - A. SDAO Bond David Ulbricht, a Municipal Advisor with the Special District Association of Oregon (SDAO). David is well versed in bond options that the pool could apply for. Of the bond options he presented, the revenue bond/security bond seemed to be the best suited for the pool's needs. He presented the monies that could be raised on payments of 100k, 150k and 200k per year and the payment obligations on a 15yr and 20yr scenario. Start to finish through the bond process would be 90 – 120 days. Two payments would be required per year, December (interest only payment) and June (principle and interest).
  - B. Financial Report The balance statement for the current fiscal year was reviewed. Money that was taken in from a Coronavirus Relief Fund Grant (\$39,000) will be transferred to the LGIP. The budget for the current fiscal year was reviewed, illustrating the movement of monies from the General Fund to the Contingency Fund, Pool Capital Reserve Fund and the Stabilization Fund. Last year's budget was also reviewed, showing that pool spent \$363,310.82 which was 83.3% of the amount budgeted.
  - C. Coronavirus We were all in agreement that the Coronavirus pandemic is horrible and have no idea when it will be over.
  - D. Pool Plumbing It was presented that since the pool is empty that we replumb the inlets of the pool. A plumbing company estimated a cost of \$15,000 - \$20,000 to complete the project. The Board agreed that an official, detailed estimate needed to be obtained from 2-3 different plumbing companies. These bids will need to be obtained by July 20<sup>th</sup> (our next board meeting). The board meeting will be held at the pool to better visualize the scope of the project.
  
4. **REPORTS AND COMMENTS**

**District Manager**

  - A. HVAC – The chimney has been resealed to prevent leaks.
  - B. Siding – The siding that was replaced has been painted.

- C. Bathroom Partitions – The partitions have been installed.
- D. Bathroom Countertops – The countertops have been removed. The new countertop will be installed, along with new sinks and touch free faucets.

5. **Visitors Comments** – None

6. **Board Comments** – Kay would like to review the job descriptions. At the next board meeting, personnel policies and procedure for the Board and the pool will be reviewed. The will sent out in advance.

7. **Adjourn:** Meeting adjourned at 7:07 p.m.

Respectfully submitted,  
Paul Steenkolk, District Manager